**Himali Joshi**

**E-Mail:** himali.89.joshi@gmail.com **~ Mobile:** +91-9637415444

Willing to work in a challenging position with a growing Organization where I can utilize my technical and interpersonal skills to serve the organization and enhanced the same.

**PROFILE SUMMARY**

* Possess 1 years of rich & qualitative experience in Insurance and Accounts and had been part of multiple engagements in diversified domains.
* Rich experience in Microsoft Office.
* An effective communicator with exceptional analytical and technical skills with the ability to relate to people at any level of business and management.

**CORE COMPETENCIES**

* Worked as a lead and working with sales team in the field of Insurance.
* Interacting with clients and to evolve different markets to achieve different goals.
* Identifying, analyzing and resolving the market issues and to identify new market.

**WORK EXPERIENCE**

**Worked with Forest Department, Gujarat on contract basis.**

**Birla Sun Life Insurance, Surendranagar as Agency Manager: March’13 – Aug’13**

**Responsibilities**

* I was handling a team of 15-20 people.
* I had a responsibilities to handle team and resolve the day to day issues and to create different reports.
* Even I worked for lesser period I was award with certificate of appreciation to achieve target within a given time.

**TECHNICAL SKILLS**

* Well versed in Microsoft Office.

**EXTRACURRICULAR ACTIVITIES & ACHIEVEMENTS**

* I was having my own dance classes.
* Bagged first prize in COCPA (Computer Operator Cum Programming Assistant) and bag award from honorable Chief Minister of that time Mr. Narendra Modi.

**EDUCATION**

* 2010 B.Com from Saurashtra University, Gujarat.
* 2007 XII from MMSSV, GBHSE Board. Secured 50%.

**PERSONAL DETAILS**

Date of Birth: 23rd Jan, 1989

Address: D-203 Aakar Groove, Wakad Pune - 411057

Languages Known: Hindi, Gujarati & English